

CONFIDENTIAL

- C/NIC approves project plan, notifies DD/NFA and DCI or seeks their approval if appropriate (always for NIEs).

Preparation
(Stage 3)

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|---|---|
| -- Drafter(s) work(s) under joint direction of NIO and AC/NIC. | -- Drafter(s) work(s) under joint direction of NIO and AC/NIC. |
| -- C/NIC approves distribution to reps,* simultaneously forwards to DCI and DD/NFA for approval if paper is an SNIE or if they have a special interest. | -- NIO and Panel review draft. |
| | -- Consultants review draft at appropriate. |
| | -- Drafter(s) prepare(s) new draft. |
| | -- C/NIC approves distribution to reps,* forwards to DCI and DD/NFA for comment if paper is NIE or if they have a special interest. |

Coordination
(Stage 4)

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| -- NIO coordinates by LDX/ phone if possible, or convenes reps; drafter prepares final draft. | -- NIO convenes reps, drafter(s) incorporate(s) results of meeting in new draft. |
| -- If paper is an IIM, on completion of reps coordination, C/NIC recommends approval to DD/NFA. DD/NFA consults with DCI when appropriate. | -- If paper is an IIM, on completion of reps coordination, C/NIC recommends approval to DD/NFA. DD/NFA consults with DCI when appropriate. |
| -- If SNIE, C/NIC approves distribution to NFIB principals and reps seek approval by their principals; NIO coordinates by phone unless NFIB meeting is essential. | -- If paper is an NIE, C/NIC recommends to DD/NFA and DCI that paper be released to NFIB principals. DCI approves release. |

*For certain papers C/NIC may seek DCI or DD/NFA approval before distribution to reps.